



## ENROLLMENT APPLICATION

### Student Information

Mr. Ms. Last Name First Name English Name  
Name in Native Language (if applicable) Date of Birth PEN  
Address Postal Code Province Country  
Status in Canada Citizen/Landed Immigrant International Student Email  
Nationality Native Language Cell Number

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### Parent Information

Father's Name Cell Email  
Mother's Name Cell Email  
Address Province Country

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### Emergency Contact (in Canada)

Name Relation to Student Cell  
Email Address

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### Guardian/Custodian

Name Tel Cell  
Email Facebook/Wechat  
Address

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### Education History

Current School School Website Country  
From To Last Grade Completed  
(month/year) (month/year)



## Enrollment

Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
Intake School Year:	January 20	May 20	Sept 20	

## Medical Insurance

Students are required to have medial Insurance. It is the student's responsibility to provide proof of adequate medical coverage. The parent/guardian or student (if over 19) agrees to assume responsibility for any injury resulting from participating in school activities. The school is not responsible for any loss or injury by the student while he travels to or from the school.

I have a private insurance

I have MSP

## How did you find out school?

Friend      Internet      Newspaper      Other source

Agent (if applicable)

## Refund Policy

- Full Full prepaid tuition fee will only be refunded if the student fails to obtain a Study Permit.
  - International Students (Visa Refusal) International students who have been issued an official Letter of Acceptance from Columbia Academy are not eligible for a refund unless the official study permit application has been denied by Citizenship and Immigration Canada. In the event of a Study Permit application denial, fees are fully refundable minus the administration fee of \$300. Refund applications will only be reviewed after the following documents have been submitted:
    - Request for Refund form
    - Refusal letter issued by Citizenship and Immigration Canada. The date of the refusal letter must be dated later than the most recent Letter of Acceptance.
  - Note: We require the hard copy of the refusal letter, and we reserve the right to require notarization to validate authenticity.
  - 1/2 of the prepaid tuition fee will be refunded if the student withdraws prior to the start of the program.
  - 1/3 of the prepaid tuition fee will be refunded if the student withdraws within 15 days after the program starts.
- The prepaid tuition fee will not be refunded under the following circumstances:
- Student obtains a Study Permit or extended visa by use of the Letter of Acceptance from Columbia Academy.
  - Student is expelled or made to withdraw from the school due to breach of Code of Conduct policies, and/or other school policies as outlined in the student handbook in effect for the present semester.

- I hereby certify that the information above is truthful and accurate.
- I hereby agree to abide by all rules, regulations and policies of the school.
- I consent to the personal information collected on this form.
- I give my consent for the school to use my child's image in pictures, videos, or social media
- for school promotional material and for school related purposes.

Parent/Guardian Signature

Date

Student Signature

Date